



Grantham Youth Theatre Society
Hon. Secretary: Elaine Bishop
17 Springfield Road
Grantham
Lincs
NG31 7BD
07944 926068
secretary@gyts.org.uk
www.gyts.org.uk

26/02/2011 18.15pm

1. Apologies

None! 😊

2. Matters arising from last meeting

- Proposed: Sophie, Seconded: Cathryn
- Constitution still needs to be amended following changes approved at AGM - **Cat to sort.**
- Elaine has renewed the website.
- Sponsorship letters to go out to society with a patron form also - see if any members have parents / family etc who could sponsor us - **Elaine still to do.**
- Target local firms - Totemic, McCain's, Community Books, Melton Mowbray. **Elaine still to do.**
- All else to be recorded under relevant sections.

3. Correspondence

- Bank statement received.
- Letter received from college confirming booking.
- Licence from Musicscope has come through, been signed and returned with deposit.

4. Treasurer's

- Bank details for signatures still need to be changed over - **Luke to sort.**
- Accounts back from auditor - all signed off as an accurate record.
- Paid URC Hall for AGM and cheque paid out for licence deposit.
- **Elaine** to photocopy relevant page of licence to go in accounts file as paperwork for cheque.

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5. Fundraising

- Elaine and Rhiannon have now had a handover meeting.
- Swim marathon - **Rhiannon** to organise a team for next year to enable us to potentially access funds the following year.
- Recital: Tim and Elaine are holding a musical theatre recital at Finkin Street on Saturday 21st May at 7.30pm. Proceeds to be split between GYTS and St Wulframs' choir robes fund.
- Bag packing: Easter - in GYTS hoodies and T-shirts. Potential dates Saturday 16th April and / or Saturday 9th April (reserve date). Either in ASDA, Sainsbury's or Morrisons. **Rhiannon** to sort.
- Chance of another bag packing session nearer the show in costumes.
- Busking: in George Centre was cancelled (Feb 12th) due to staff from the George Centre not being available.
- Social evening: 4th June, URC Hall - Venue. Come and sing evening including bits from previous productions and karaoke. **Becky (B?) and Rhiannon to sort.**
- Year planner: majority of local shows / events / school events were planned out throughout the year. **Becky B** to find out exam dates. **Elaine** to bring to next meeting for any additions.

6. Publicity

- Poster design: Needed before Easter. **Becky S and Becky B to sort.**
- **Elaine** to email NODA logo and licence wording for posters to Becky B.
- Posters need NODA logo, GYTS logo, venue, dates, licensing info etc on them.
- **Becky B** to speak to dad re costing of posters etc. www.fastgraphics.co.uk

7. Production

- College is sorted and booked. Letter received confirming booking.
- Licence signed and returned with deposit.

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- **Elaine** to email Becky S a copy of the script.
- **Elaine** to provide Becky S with a copy of the college hire form and licence.

8. Patrons

- We need more patrons!
- **Cat** to pass on new patron details to Elaine to add to spreadsheet.
- **Elaine** to send out a letter to all members asking for more patrons - money and contact details to Elaine.
- Existing patrons need renewing in March - **Elaine** to send renewal letters out.

9. Next Meeting

- Saturday 19th March, 7pm (Cat's birthday - all bring cake and pressies!!), Cat's house!!

10. AOB

- Website: Elaine demonstrated very briefly how to use the website and email and how to make simple changes.
- Elaine and Becky B to meet to discuss in more detail.

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