



Grantham Youth Theatre Society
Hon. Secretary: Cathryn Garner
43 Dudley Road
Grantham
Lincs
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07715673674

secretary@gyts.org.uk
www.gyts.org.uk

28/11/2010 20:25

1. Apologies

All present!

2. Minutes of the last meeting

A true record, as proposed by Sophie and seconded by Richard.

3. Treasurer's

Will apply for the Performing Arts Grant at the BBC with straight drama @ schools?
Using Anna's project (see AOB).

4. Next Production

Best place for production is the college – cheapest and plenty of staging opportunities, BUT inconvenient for tap. Can't think of anywhere else convenient. Dates = 24th – 27th August (Wed-Sat), with rehearsals 15-19th. **Anna** email Karen and book dates, need college for 22nd-27th (inc. tech and dress). **Elaine** book URC 15th-21st Aug, might need couple of evening and weekend before – depends on production team.

Production team descriptions:

Choreographer- set dances, told by director specifications and should schedule rehearsals or tell director/producer. Must ideally be a people person and a communicator and dancer.

Musical Director – coach music, organise scores (alterations and additional material), organizing band and comfort of performers, running musical rehearsals and organising rehearsal pianist! Conduct show, know how they want music in show to be (vision etc) and finding band members.

Director – THE VISION! And be able to communicate it. Have an overview of production but not step on MD or choreographer's toes – agreement between all. Overall control over rehearsal and staging, lights and costume (but not necessarily organise it). Needs to be organised and sort out concepts and everything before show preparation starts.

(See producer in committee roles description)

Chairperson: Sophie Knowles
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chair@gyts.org.uk

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5. AOB

AGM 30th Dec @URC (Elaine book) 4pm-> followed by DVD night with food. Possible candidates for roles give a spiel?

Committee roles:

NOTE: Committee are financially viable for society.

Chairperson – Run committee, chair meetings, kick up arse basically. Public face of society.

Secretary – write minutes (and puts them on website...supposedly), sends out agendas, letters, organises membership and patrons (archives etc). Communications with official stuff.

Treasurer – Day to day finances, accounts at end of year, liasing with production team through producer. Keeps scores and libs because of financial implications. Gives producer a budget (feasibility), rather than handed a budget. Handles floats at events.

Communications/publicity officer – press releases for show, newspapers and radio contact, exit flyer, poster distribution, designing posters and printing, library display, website maintenance, mailing list correspondence. (can be delegated ofc! But needs to be organised)

Fundraising officer – Organise exciting events that people will want to do.

NPO x 2 – general help and presences.

Producer – Liasing between committee and production team. Direction's task monkey eg. Finding props, costume to budget, sourcing, typing up rehearsal schedules etc. Getting written quotes!

Cat send out email to redirect applications etc to info@gyts.org.uk.

Check constitution for special surprise thing to award something to specific people (will be announced at AGM).

Anna propose a straight drama show next autumn at Guild Hall at cheap rates. To advertise to students (Much Ado About Nothing) as a syllabus play. About £600 to rent hall (inc. dress) with £50 deposit per night. Date = Nov 1st-2nd, Tuesday and Wednesday.

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A few week long rehearsals needed. Anna as director and use same producer? Budget of no more than £1000 inc. hire? £5 insurance fee from performers. Rehearsals wont need to be at URC all the time. Announce at AGM, think of social reading after AGM?

End: 22:10

Continue 20/12/10 20:05

Production Team

Mr Baker decided application letters needed grading in grammar...No.

- Luke as choreographer- suggest an assistant/extra for rehearsals and to demonstrate etc. Appointed Nem Con.
- Ollie Pashley as MD
- Officially asked Becky Steele to produce, she agreed.
- Director, no applicants, so will invite Richard, Elaine, Bill, Anna and Daniella as committee decided possible interested parties.

Will discuss and choose director before AGM at 3.30 pm and announce with rest of production team.

End 21:05

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